QUEEN'S ATHLETICS & RECREATION
DRIVER AUTHORIZATION FORM

*Prepare one Authorization form for each driver **PRIOR TO YOUR FIRST TRIP**.*
*Only Authorized Drivers are permitted to drive for Athletics & Recreation team/club trips/events. All drivers must be 21 years of age or older, hold a valid **Ontario Class G** driver's licence or equivalent (G1 and G2 are not acceptable), despite age, and must carry valid vehicle insurance.*

Instructions to complete the form:

A. Attach a completed Ontario Driver Licence Check. To obtain one go to: **https://www.dlc.rus.mto.gov.on.ca/dlc/OrderForm.aspx.**
B. Attach a photocopy of your current and valid Driver's Licence (front and back).
C. Answer the questions below and sign the form.

1. Have you ever had your licence suspended or revoked for reckless driving? YES ☐ NO ☐

2. Have you ever been convicted of any of the following vehicle related infractions?

a. Hit and Run YES ☐ NO ☐
b. Failing to remain at the scene of a collision YES ☐ NO ☐
c. Failure to attend court YES ☐ NO ☐
d. Failure to appear or to comply with summons YES ☐ NO ☐
e. Failure to comply with appearance notice or promise to appear YES ☐ NO ☐
f. Impaired driving (your ability is affected by alcohol or drugs) YES ☐ NO ☐
g. Any other vehicle related criminal offence YES ☐ NO ☐

3. Have you had more than one at-fault accident in the past 36 months? YES ☐ NO ☐

If yes, how many? _____

4. Have you accumulated 6 or more "demerit points" in the past 36 months? YES ☐ NO ☐

If yes, how many? _____

Authorization to drive is valid for one calendar year and is based on the applicant's driving record. Authorization will not be granted if an applicant answered YES to any of the above questions. If anything changes within the year, you must notify the A&R Department immediately.

By signing below you acknowledge that:

- You have answered the above questions ***truthfully and to the best of your knowledge***. If there are any changes in the validity of your licence you must notify the Athletics & Recreation Department.
- You are responsible for all traffic violations, parking fines, and any unapproved toll charges.

Team/Club: _____ Name: _____ Signed: _____

DOB (Date of Birth): _____ Drivers Licence #:_____

Athletics and Recreation Office Use Only:
In accordance with the A&R Travel Policies & Procedures, I hereby authorize the above named team/club member to drive for A&R sanctioned events. This authorization process does not certify the ability or suitability of the person receiving authorization to be a good and safe driver. It is always the responsibility of the driver and all passengers of a vehicle to be aware of potentially hazardous situations when travelling.

Authorization for the following period: _____ (dd/mm/yyyy) to _____ (dd/mm/yyyy)

Authorized Signature: _____ Date Approved: _____

Licence Validity Check Abstract #:_____

Approved Copy Returned to Team/Club: ☐ Yes ☐ No Initials: _____

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